

The Iowa Council on Homelessness

DRAFT AGENDA

Friday, September 19, 2014

10:00 AM – 12:00 PM

Originating from the Iowa Finance Authority ICN Site, 2015 Grand Avenue, Des Moines, Iowa

Room: Lower Level Presentation Room

See website for available ICN locations (2014 Council Agenda & Minutes):

<http://www.iowafinanceauthority.gov/Topics/TopicIowaCouncilOnHomelessness>

Conference Call-In Information (audio only): Call 866-685-1580; Code 515-725-4942

(Meeting materials and minutes also available at same location on website above)

Resources (available online):

- ICN site locations
- Minutes from the July 18, 2014 council meeting
- Iowa Council on Homelessness Member Welcome & Orientation Guide
- 2014 Draft Letter to the Governor
- 2014 Draft Balance of State Continuum of Care Project Application Materials
- Comments Received for 2014 Draft Application Materials

Note: At least 20 members are needed to obtain a quorum (out of 38 members). Iowa Code 16.100A specifies the following: “A majority of the Council constitutes a quorum. Any action taken by the Council must be adopted by the affirmative vote of a majority of its membership.”

- I. ICN and Conference Phone Line Etiquette Review (*Press #6 to mute your phone line. Press #6 to unmute your phone line if you wish to speak.*)
- II. Introductions (ICN sites first, conference phone line second, IFA location last)
- III. Approval of Agenda (*Action Item*)
- IV. Approval of July 18, 2014 Minutes (*Action Item*)
- V. Committee/Task Force Reports
 - **Executive Committee** (*Donna Phillips*)
 - Conflict of Interest Forms: Required in order to vote.
 - New Member Welcome & Orientation Guide
 - Reminder: Committee meetings are always open, public meetings.
 - Continuum of Care Program competition appeals process
 - Update on new \$50,000 appropriation
 - *Date of next meeting: Friday, October 17, 2014, 10:00 a.m., at the Iowa Finance Authority or by phone: (866) 685-1580; code 515-725-4942*
 - **Nominating Committee** (*Ben Brustkern*)
 - Welcome to new member, Chris Coleman, Des Moines City Council Member, representing the Iowa League of Cities
 - *Date of next meeting: None scheduled.*
 - **Continuum of Care Committee** (*Zeb Beilke-McCallum*)

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- Update on 2014 Balance of State Continuum of Care program competition.
- Request for special meeting of the council.
- *Date of next meeting: TBD*

- **Policy & Planning Committee** (*Crissy Canganelli and Tony Timm*)
 - Update on phase II (implementation) of the special project, Standards for Homeless Programs.

- **Public Awareness Committee** (*Stefanie Munsterman-Robinson and David Binner*)
 - 2014 Letter to the Governor.
 - Request to change the date of the March 2015 Council meeting to coincide with the Day on the Hill: Wednesday March 18, 2015.
 - *Date of next meeting: TBD*

- **Progressive Engagement/Coordinate Intake** (*David Hagen*)
 - Update on the proposed common assessment tool, VI-SPDAT
 - *Date of next meeting: Tuesday, Oct 21, 2014, in Waterloo (10 a.m. to 3 p.m.) at The Northeast Iowa Food Bank, 1605 Lafayette Street*

- **Research and Analysis Committee** (*David Hagen*)
 - Motion: Establish a procedure by which requests for data, from individuals within the balance of state or on the Iowa Council on Homelessness, will be reviewed by the Research and Analysis Committee. If approved, requests will be forwarded to the Institute for Community Alliances. (*Action Item*)
 - *Date of next meeting: Monday, Oct 6, 2014, at the Coralville Public Library, Coralville*

- VI. **Homeless Management Information System (HMIS) Report** (*Institute for Community Alliances*)

- VII. **Requested Report/Update: Low-Income Housing Tax Credit (LIHTC) Program** (*Iowa Finance Authority*)

- VIII. **Requests from Presenters:**
 - **Low-Income Energy Efficiency Program** (*presentation requested by Josh Petersen of The Energy Group; <http://www.theenergygroup.biz/>*)

 - **Iowa Homeless Memorial** (*presentation requested by Sarah Neuharth, Joppa Outreach; <http://www.joppaoutreach.org/event/iowa-homeless-memorial-2014/>*)

- IX. Old Business
- X. New Business
- XI. Public Comments

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XII. Date for Next Meeting:

- Next regularly scheduled meeting: Friday, November 21, 2014, at 10:00 AM at the Iowa Finance Authority in Des Moines.
- Special meeting to vote on 2014 Continuum of Care Project Rankings: TBD.

XIII. Adjourn

Note: Agenda items may be taken out of order at the discretion of the Council Chair.